**OIL SPILL DRILL REPORT**

Refer to: Emergency Safety Drills On Board

To prepare for a true emergency, training in drills should ensure that required actions become automatic. For purposes of drills, these procedures should be simulated. This form shall be used as a guide in the event of an oil spill emergency.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vessel:** |  |  | **Date:** |  |
| **Port / Location:** |  |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Oil Spill Response and Drill | | Yes (√) | No (√) |
| 1. | Stop operation and sound the general alarm. |  |  |
| 2. | Ship staff to muster. |  |  |
| 3. | Identify the source and potential hazards of the oil spill. |  |  |
| 4. | Assess the toxic nature of spilled oil and the risk of fire. |  |  |
| 5. | Take fire precautions. |  |  |
| 6. | Choose and put on appropriate PPE. |  |  |
| 7. | Check that scuppers are closed. |  |  |
| 8. | Open oil emergency drain (if any). |  |  |
| 9. | Start oil recovery pumps. |  |  |
| 10. | Eliminate source of oil spill. |  |  |
| 11. | Bring [Oil Spill Response Equipment Standard](file:///D:\Users\SMS\TCC_SMS\FORMS\OIL%20SPILL%20EQUIPMENT%20STANDARD.doc) to the spill location. |  |  |
| 12. | Ensure that air conditioning system is on full re-circulation. |  |  |
| 13. | Ship staff to recover oil and perform cleanup. |  |  |
| 14. | Store / secure recovered oil in safe location. Assist in the planning for appropriate disposal. |  |  |
| 15. | Determine amount of oil spill. |  |  |
| 16. | Notify the company through “Casualty Notification Report”. |  |  |
| 17. | Notify the national authorities, port state, port agent, USCG, QI, Terminal, local P & I Club Representative, etc. |  |  |
| 18. | Debrief ship staff. |  |  |
| Comments / Description of Scenario / Recommendations for next drill: | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Drill Officer:** |  |  | **Master:** |  |
| **Signature:** |  |  | **Signature:** |  |